Manchester Community Schools - Board of Education Regular Meeting - In-Person Jr/Sr High School Auditorium - 20500 Dutch Dr., Manchester, MI January 21, 2025 @ 6:00pm

Unofficial Meeting Minutes - Regular Meeting

The Regular Board of Education meeting was called to order by President Sandra Wiitala at 6:00pm.

Members present: Sandra Wiitala, Michael Tindall, Jennifer Caszatt, Colleen Schoenfeld, Rebecca Harvey, Sarah Roth

Absent: Brandon Woods

The Agenda was approved by Roth, support by Tindall.

Roll call vote: All yes (6-0)

Motion by Tindall, support by Roth to approve the Minutes of the Special Meeting on December 30, 2025. Roll call vote: All yes (6-0)

Motion by Roth, support by Tindall to approve the Minutes of the Capital Improvement Committee Meeting on January 15, 2025. Roll call vote: All yes (6-0)

COMMUNICATION

- A. Correspondence The Jewish Federation of Ann Arbor supports local educators in support of making positive, critical changes.
- B. Public Questions/Comments None

Motion by Schoenfeld, support by Tindall to accept the Treasurer's Report as presented. Roll call vote: All yes (6-0)

OLD BUSINESS

A. Class of 2025 Request Update - The Class of 2025 took a Google Survey in regards to decorating their Graduation Caps. Harvey made a motion to approve the decoration of caps at the 2025 graduation.

New Business

- A. Future for the Wheel Board of Education
 - Dr. Bezeau gave his appreciation to the Board of Education. January is Board appreciation month. Small tokens were given to the Board members for their service. Harvey left the meeting.
- B. Purdue University Engineering and Design Field Trip The Board accepted the proposed Field Trip as presented. Motion by Roth, support by Tindall. Roll call vote: All yes (5-0)
- C. Manchester Community Schools-Manchester Education Association Letter of Agreement. The Board accepted the proposed Letter of Agreement as presented. Motion by TIndall, support by Schoenfeld. Roll call vote: All yes (5-0)
- D. Capital Improvement Committee Update
 - 1. Luther C. Klager Elementary School Update
 - a. The Board approved the Capital Improvement Committee and Superintendent's Recommendation of the Contract Recommendations for the Luther C. Klager Elementary Bond Project. Motion by Tindall, support by Roth. Roll call vote: All yes (5-0)
 - 2. Manchester Community Schools Athletic Complex Update
 - a. The Board approved the Capital Improvement Committee and Superintendent's Recommendation of the Contract Recommendations for the Manchester Community Schools Athletic Complex Bond Project. Motion by TIndall, support by Roth. Roll call vote: All yes (5-0)
- E. Office of Retirement Services Salary Schedule Audit Process First Look

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PERSONNEL

A. New Hires - None

B. Exiting

Department	Position	Name	As of Date	District	3rd Party
Athletics	HS Cheer	Tracy Zigila	11/05/2024	Х	
Special Education	Paraprofessional	Ashley Rickert	1/17/2025	Х	
Junior Senior High	Teacher	Julie Brilliant	1/17/2025	Х	
Special Education	Paraprofessional	Tisha Carrico	1/6/2025	Х	

Exiting personnel were accepted as presented. Motion by Tindall, support from Roth. Roll call vote: All yes (5-0)

DISCUSSION ITEMS/REPORTS

- A. Klager / MECC This past month was eventful! We had many events and engagement activities and ended the 2024 year with greatness. We are grateful for all our students, their families, and all our Klager/MECC staff. Klager has been leading monthly parent meetings this year as part of our family engagement plan and MICIP goal. These meetings educate parents about school improvement, Title funds and programs, social emotional supports and initiatives, our continuous improvement process, our Multi-Tiered System of Support, and so much more.
- B. Riverside It's pizza time! Riverside is participating in our yearly fundraiser to help with fun activities. Please take a moment to register and then share with family and friends! Top seller in each grade will have an ice cream party with Mr. Lindeman.
- C. Jr. Sr. High School Curriculum, benchmarks and testing scores were shared. As well as updates of the happenings in each grade level.
- D. Athletics The Varsity Wrestling team is having another successful season. Currently ranked #3 in Division 4 by the MHSAA. Coaches Bennett and Kastel are working together to run a Youth Hoops Clinic during the month of February to build interest in basketball at the younger age levels.
- E. Special Education None
- F. Technology We have received the chromebooks or K-5 and are waiting on cases. As soon as the cases are in we will begin the rollout plan. New Wireless Network (Installed). The installation was a success, I want to thank everyone who helped during the break in getting vendors where they needed to be.
- G. Business Office Our annual QZAB Bond Energy payment (Principal and Interest) was made in December. In December, our remaining finance committee board members discussed and agreed to schedule a meeting together after the January organizational meeting and include the new appointed committee members to go over budget amendments prior to my Board of Education budget amendment proposal submission.
- H. Building & Grounds None

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- I. Student Students have been busy finishing their 1st semester projects and exams. Seniors are busy filling out scholarships.
- J. Food Service In December at Riverside the Senior Citizen Luncheon took place. It was a great success. Thank you to Ms. Megahn and Ms. Jill.
- K. School Nurse Sent out over 100 backpack holiday COVID tests before Christmas break for those wanting to test during break or prior to returning from break. Scheduled two different days with three different time sessions total for all staff/faculty/admin/coaches CPR training, for January 23 and February 6 after school in lieu of normal staff meeting those days, they only need to pick one of the days whichever works best for them.
- L. PTSA None
- M. PTO Upcoming Events
 - Riverside: Super U, February 28, 2025. 2-2:45pm
 - January Staff Appreciation: Coffee pod and hot chocolate restock in Klager and
 - Riverside staff rooms will be provided before end of month
 - Collaborative effort with Leader in Me group and PTO-March 14, 2025; 5:30-7:30 pm
 - Donuts with Grown Ups date set for Thursday, April 17, 2025
- N. Board MASB is a valuable resource for Board training.

SUPERINTENDENT REPORT - Dr. Bezeau

Instructional Development will be rotated this month and our goal is to give feedback. Weare excited to be continuing our journey with Educational Epiphany. We have a returning bus driver in February.

PUBLIC PARTICIPATION

- S. Harvey Disappointed in the decision regarding decorating graduation caps.
- A. Carver Thank you to the Board for what you do. We look forward to working with your school.

UPCOMING DATES

- February 3, 2025 Special Board of Education Meeting 6:00 p.m.
- February 14, 2025 Early Release Day
- February 17, 2025 Presidents Day- No School
- February 18, 2025 Regular Board of Education Meeting 6:00 p.m.

OTHER - The Jr/Sr High School donated over 600 lbs of food to the CRC and their positive attitude in doing this was recognized by the CRC.

ADJOURNMENT

Motion by Tindall, support by Wiitala to adjourn meeting at 7:12pm.