

Manchester Community Schools - Board of Education Regular Meeting
November 18, 2024 - 6:00PM - In Person Jr/Sr High School Auditorium & Youtube

Official Meeting Minutes

The Regular Board of Education meeting was called to order by President Brandon Woods at 6:00pm.

Members present: Brandon Woods, Sandra Wiitala, Michael Tindall, Rebecca Harvey, Ryan Novess, Dan Budd

Members Absent: Corey Horky

The Agenda was amended to add Contract Extension with the Fair under New Business. Motion by Woods, support by Wiitala. Roll call vote: Roll call vote: All yes (6-0)

The Agenda was approved by Novess, support by Tindall. Roll call vote: Roll call vote: All yes (6-0)

Motion by Wiitala support by Novess to approve the minutes of the Regular Meeting on October 21, 2024. Roll call vote: All yes (6-0)

Motion by Tindall support by Budd to approve the minutes of the Capital Improvement Committee Meeting on November 13, 2024. Roll call vote: All yes (6-0)

Motion by Woods, Harvey by Novess to approve the Treasurer's report. Roll call vote: All yes (6-0)

COMMUNICATION

A. Public Questions/Comments

- D. Girbach - President of the Manchester Education Association spoke in support of teachers in current Union negotiations.

OLD BUSINESS - None

NEW BUSINESS

- A. MCS Audit-The Board accepted the 2023-2024 audit for the District as presented by S. Cajic. Motion by Wiitala, support by Novess. Roll call vote: All yes (6-0)
- B. Manchester Community Schools And Manchester Fair Five Year Contract Extension - The Superintendent and Board approved the extended five year contract. Motion by Wiitala, support by Budd. Roll call vote: All yes (6-0)
- C. Manchester Community Schools Bond Project Update- Athletic Complex
 1. The Board approved the Capital Improvement Committee and Superintendent's Recommendation of the Manchester Athletic Complex Track and Field Project and the Design Document (DD) phase, with final approval of all finances and costs taking place at the Construction Document (CD) phase. Motion by Harvey, support by Novess. Roll call vote: All yes (6-0)
 2. The Board approved the Capital Improvement Committee and Superintendent's Recommendation of the Manchester Athletic Complex and Track and Field Project's Design Document's Estimate, with final approval of all finances and costs taking place at the Construction Document (CD) phase. Motion by Wiitala, support by Novess. Roll call vote: All yes (6-0)
- D. Manchester Community Schools Bond Project Update- Luther C Klager - None
- E. Board of Education Elections Update - The canvas has not been certified at this time. However we

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would like to Congratulate Brandon Woods, Colleen Schoenfield, Jennifer Caszatt

PERSONNEL REPORT

1. New Hires & Position Changes - None

2. Resignations - None

3. Retirement

The Board approved the Retirement of Lon Pinhey effective January 17, 2025. It was stated that he will be missed and he has done alot for our kids. Motion by Tindall, support by Budd. Roll call vote: Roll call vote: All yes (6-0)

DISCUSSION ITEMS/REPORTS

- A. Klager / MECC - Klager staff celebrated Fall and Halloween this past month with a Zoo theme! All schools got together for a district wide parade at the Jr/Sr High School for a district wide photo and assembly! Manchester is connecting and growing! We are so excited for what is to come! Dr. Donyall Dickey modeled lessons for teachers across K-12 and debriefed with teachers about explicit instruction of key academic vocabulary. Firefighters visited Klager Elementary and shared with students the different ways firefighters help their communities.
- B. Riverside - The Riverside students participated in our building parade for our parents around our playground on Halloween. After that, we got on buses and went to the Junior/Senior High School to participate in a parade in front of the staff and students. As a K-12 district, our children were ecstatic to participate in the fun and display their Halloween costumes. Riverside will soon be home to the Penguin Patch. This service initiative was created specifically with elementary schools in mind. Our pupils will be able to shop for their friends and family for the holidays at school thanks to this.
- C. Jr. - Sr. High School - What a wonderful day we had across the district on Halloween! The high school invited grades k-6 to "parade" their costumes and join in a pep assembly. After the assembly, all students left with a homemade donut from Mr. Walsh's student's company Bullseye Bakery! October was Michigan College application Month. Many seniors applied for colleges during this time and we are happy to display where they have been accepted on our College Acceptance Board in the counseling office. As we move into November we are looking towards what scholarships are available for our seniors!
- D. Athletic Department - Fall sports season is complete. Varsity Football finished 8-3 and 3rd place in Conference. The Varsity Volleyball team won their district and advanced to the regionals where they lost a hard fought game to Hanover Horton. Congratulations to Coach Flint and the Lady Dutch on an outstanding season. Boys Cross Country qualified for the State Meet at MIS and finished 21st, Grant Johnson was our top finisher at 38th. Caroline Mason qualified individually for the girls and finished at 193. Congratulations to our players, coaches, and coaching staff on a job well done. Winter Sports have begun.
- E. Special Education -None
- F. Technology - Continuing on with the classroom plan for technology we have some demo equipment for teachers to experiment with. As of writing this report I am scheduling a time for the vendor to come out and demo with teachers.
- G. Business Office - Presented audit findings and budget amendments for the 2023-2024 school year.
- H. Buildings & Grounds - The Buildings and Grounds Team is busy preparing for the coming winter and completing yard clean up.

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- I. Student- The High School hosted a costume parade and district wide assembly. Everyone had a lot of fun. It was also spirit week and a great game of interactive Clue. The Equestrian Team washed and dried and sorted over 700 apples for the Carmel Apple Event on Halloween. The Journalism Yearbook class is working hard on preparing the yearbooks for the 24-25 school year. The Graduation gowns are a new design this year.
- J. Food Service - Across the district we celebrated - October: Apple Crunch Day with homemade apple crisp, National Pasta Day, National Pumpkin Day, Halloween. November: National Candy Day, National Chicken Soup Day, National Gingerbread Day, National Parfait Day
- K. School Nurse - 439 total Student Nurse Visits for the year. Completed last immunization reporting compliance for the year on 11/5/24, next reporting period is in February. Completed 2nd annual flu vaccine clinic with Washtenaw County Health Department on 11/8/24, with triple the turnout of students and staff compared to last year. Went to MI HEARTSafe School Award Ceremony on 11/12/24 to receive awards for all three buildings
- L. PTSA- None
- M. PTO - Klager teachers participated in a pumpkin carving contest as a staff appreciation event and students voted on a winner. PTO donated pumpkins, cider, donuts, and a gift basket to the winning staff member. PTO participated in two trunk or treats in the area - MECC trunk or treat and the River Raisin Distillery Trunk or Treat.
Movie night - Dec 14 at Klager for both Klager and Riverside - showing "The Grinch"
Next PTO meeting is January 10th at 3:20 pm in the Klager Cafeteria
- N. Board - S. Wiitala The Conferences at MASB are a valuable opportunity.

SUPERINTENDENT REPORT - B. Bezeau - Dr. Donyall Dickey worked with our staff for professional development. Senior Citizen Luncheon is on December 4, 2024, we look forward to seeing you there. We would like to recognize Sarah Roth for her Heart Safe Award here at Manchester Community Schools.

PUBLIC PARTICIPATION - None

UPCOMING DATES

- November 20, 2024 - K-6 Parent/Teacher Conferences 5:00PM-8:00PM
- November 21, 2024 - K-12 Parent/Teacher Conferences 5:00PM-8:00PM
- November 22, 2024 Half Day
- November 27-29: Thanksgiving Break No School
- December 4, 2024 - Senior Citizen Luncheon
- December 9-13, 2024 - Riverside Penguin Patch
- December 16, 2024 - Regular Board of Education Meeting
- December 16-19, 2024 - Klager Penguin Patch

OTHER - D. Budd - We had 470 participants in the Youth Wrestling Tournament. Kudos to the custodial staff the school continued to look good throughout the day.

ADJOURNMENT

Motion by Harvey, support by Novess to adjourn meeting at 7:14pm. Roll call vote: All yes (6-0)

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Kind regards,

A handwritten signature in cursive script, appearing to read "Michael J. Tindall".

Michael Tindall
Board of Education Secretary
MT/dm